



Utility Pre-Authorized Withdrawals (UPAWS) Amendment Form

A separate change form is required for each utility account being updated, but only one void, blank cheque per bank account being changed is required.

CHANGES OR CANCELLATIONS must be received 30 DAYS PRIOR to the next withdrawal date

1. Please fill out your current account information to identify your account.

Civic Address: Apt. Street No. Street Name		Utility Account Number
Name(s): Last Name, First Name or Company Name		OWNER? Yes <input type="checkbox"/> No <input type="checkbox"/>
Email Address:	Day Phone:	

2. Please indicate via a checkmark what information is being changed:

- Changing Bank Account Information (Bank, Branch and/or Account Number).
A NEW BLANK VOID CHEQUE MUST BE ATTACHED.
- Cancelling UPAWS.

3. Please read, complete and sign the authorization section of this form below and return by
EMAIL: utilities@vancouver.ca , FAX: 604-873-7051 or
MAIL: City of Vancouver, PO Box 7747, Vancouver, BC V6B 8R1

WITH 30 DAYS NOTICE, I/We, do hereby request my/our UPAWS account to be end dated/changed to the bank information indicated on the attached void, blank cheque effective the first day of _____, in the year _____.

Date (MM/DD/YYYY) Authorized Signature _____
Date (MM/DD/YYYY) Authorized Signature

For Joint accounts, if more than one signature is required on cheques, then more than one signature must be included on the application.

For Office Use Only:	Reference #: <input type="text"/>	Class #: <input type="text"/>
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