



**APPLICATION FOR PHOTO SHOOTS**

(This is an application/request **only** and does not guarantee a permit will be issued.)

**PLEASE DO NOT SUBMIT UNTIL YOU HAVE FINALIZED ALL YOUR LOCATIONS AND DATES**

**Please print clearly**

Date of Application: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Name of Photographer: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Photo Shoot: \_\_\_\_\_

# of Crew: \_\_\_\_\_ # of models \_\_\_\_\_

Equipment/Props in the garden: \_\_\_\_\_

Are there any services you request to have provided by the Garden or Park Board staff? If yes, give details:

\_\_\_\_\_

\_\_\_\_\_

**PLEASE LIST ALL LOCATIONS/DATES/TIMES REQUIRED.**

(Note: The Meditation Garden, the former reservoir, the stand of Douglas Firs south of Heron Lake, and inside planted beds are not available as per Information Sheet.)

Location(s)	Date(s)	Times in the Garden (i.e. 7 a.m. to 10 p.m.)

... more

**IMPORTANT - PLEASE INCLUDE WITH YOUR APPLICATION:**

1. A map clearly indicating the areas you intend to use
2. A photocopy of your insurance as required
3. Reservation/Damage deposit of \$1,000 made out to:

**City of Vancouver – VanDusen Botanical Garden**  
**5251 Oak Street**  
**Vancouver BC V6M 4H1**  
(GST # R121 361 042)

**Please note:**

- The \$1,000 deposit will be retained in the event of cancellation
- Should you need to postpone, 48 hours written notice is required, and a \$50 rescheduling fee will apply
- Should everything proceed as planned and be left in order after the shoot, the deposit cheque will be returned
- If approved, a rental agreement will be forwarded for your signature
- Filming cannot take place until there is a signed agreement and the rent is paid in full

**CONDITIONS OF USE:**

1. Special permission required for vehicles of any kind to enter the garden
2. No one (photographer or models) permitted to enter plant beds. No exceptions. Even if a bed looks 'empty' you do not know what is lying dormant beneath the surface. Standing on a bed compacts the soil and could kill or seriously damage dormant plant life.
3. Equipment of any kind (stands, tripods etc) is not allowed in plant beds and must remain on pathways or lawn areas. No exceptions. Even if a bed looks 'empty' you do not know what is lying dormant beneath the surface. Standing on a bed compacts the soil and could kill or seriously damage dormant plant life.
4. Do not remove any silver plant tags which are wired on. Black plant labels may only be removed with the permission of the Garden Superintendent/Designate or Garden Liaison.
5. There is to be NO digging in the Garden and equipment on stakes are also not allowed. They may damage our extensive underground irrigation system.
6. No plants will be pruned, trimmed or removed without permission and under the supervision of the Garden Superintendent/Designate.
7. The Garden Superintendent/Designate or Garden Liaison must be present for duration of all photo shoots.
8. The Vancouver Park Board does not allow the use of drones anywhere in the Garden due to wildlife and general public concerns. We cannot risk disturbance or damage to migratory birds and other wildlife in their natural breeding habitat and feeding grounds within the Garden, as well as patron privacy
9. It is requested that a location credit be given to VanDusen Botanical Garden, Vancouver, BC.