

## 2025 Walk Bike Roll Community Program Partnership Reporting Form

Thank you for participating in the Walk Bike Roll Community Partnership Program.  
We look forward to learning more about the results of your project.

As part of this report, please complete the below form and submit:

- Receipts for all project expenditures
- At least two photos of your project and photo consent forms (where applicable)

### Organization Name & Contact Information

Organization Name:

Organization Address:

Contact Name:

Contact Email:

Contact Phone Number:

### Project Information

Project Title:

Project Dates(s):

If you partnered with outside organizations or individuals (e.g. local bike shop, grocery store, workshop presenter), please list them here:

### Project Summary

Q1: Describe your project. What activities took place? How did you use the funds provided?

Q2: Which disproportionately impacted communities have benefitted from your project, and why was this support necessary?

Q3: How did your project encourage active transportation or transit use within the disproportionately impacted community(ies)?

Q4: How did you engage and encourage participation from your target community in this project?

Q5: Approximately how many people were impacted by your project?

Q6: How did you evaluate and measure the success of your project? Please provide specific examples.

Q7: Tell us about any unexpected successes and/or challenges you have experienced during your project (where applicable).

Q8: How will your target community(ies) sustain the momentum from this project to promote and support a culture of active transportation or transit use further?

Q9: Please provide at least one participant testimonial or story.

### Project Photo Requirements

Please attach at least two photos with your report showcasing your project and participants along with signed [photo consent forms](#) for any and all participants whose faces are visible.

### Report Submission

The information and photos provided in this Walk Bike Roll Community Partnership Program Reporting Form may be used by the City of Vancouver for public facing reports and promotions in the future\*.

Please submit your final report, project receipts and photos by **October 31, 2025**, to [WalkBikeRoll@Vancouver.ca](mailto:WalkBikeRoll@Vancouver.ca)

## Budget

How did you spend the funds provided? This includes the cost of activities, supplies, and other expenditures such as marketing.

Please provide receipts and invoices as evidence of your expenditures.

| Description         | Amount    |
|---------------------|-----------|
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| <b>TOTAL AMOUNT</b> | <b>\$</b> |

### Disclaimer: Use of Organization Name and Project Information\*

By checking the box and signing this report, you hereby grant the City of Vancouver and their respective affiliates, agents, and employees ("COV") permission to utilize your organization name and project details contained within this report for the following purposes, including but not limited to:

- Social Media Posts: COV may share information about the project, including but not limited to project updates, milestones, achievements, and related content, on its official social media channels.
- Reports: COV may include excerpts or summaries of the project in future reports, presentations, or publications for informational or promotional purposes.
- Webpage Updates: COV may update its official website with information regarding the project, including project descriptions, case studies, testimonials, and related content.

You acknowledge and agree that the City of Vancouver may use your organization name and project details as described above without any further consent or compensation required. If you do not wish for your organization name or project information to be used as described above, please do not check the box, and contact us at [WalkBikeRoll@Vancouver.ca](mailto:WalkBikeRoll@Vancouver.ca) to discuss alternative arrangements.

**YES**, I authorize the City of Vancouver to use our organization name and project information as described in this report for reporting and promotional purposes.

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Signature

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Print name

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Date

*This disclaimer clarifies the scope of use for your organization name and project information and ensures that the individual signing the report is aware of and agrees to these terms.*