

## Celebration Pavilion Weddings & Special Events



Caitlyn Mackie Photography

Thank you for considering the Celebration Pavilion at Queen Elizabeth Park for your upcoming special event! The Celebration Pavilion is a stunning setting in the heart of Queen Elizabeth Park which is perfect for wedding ceremonies, receptions, recitals, memorials, fundraisers, and more. The back walls of the Pavilion open up to a beautiful patio and garden area, creating an enchanting ceremony backdrop.

The Pavilion is an intimate space with a modern design, flooded by natural light. The stage doors open up to a patio space with a picturesque garden backdrop. The venue features radiant heated floors for events taking place in cooler seasons.

This unique garden setting is wheelchair accessible. Pay parking is available and operated by EasyPark. The Bloedel Conservatory and Seasons in the Park Restaurant are also a short walk away at the north side, just beyond the fountain. The arbour and fountain areas outside are open to the general public, and cannot be utilized for any event rentals.

### Available for use as requested:

- Silver chiavari chairs with white padded seats
- Choice of red or black carpet aisle runner
- Lapel / Hand held Microphones
- Sound System
- Bridal Room/Washroom
- Signing table with white linen

### Online Gallery:

To view the online gallery for our facility, please [CLICK HERE](#)



## 2024 Rental Rates *(all rates subject to change)*

For any 2025 bookings - The 2024 rates can be retained if full payment is received by December 6, 2024.

### May to September (high season):

Weekend Wedding/Special Event Packages:	Includes:
<b>Saturday/Sunday</b> - \$2,237 + GST	<ul style="list-style-type: none"> <li>• 2 hours of exclusive use of the venue</li> <li>• Event liaison</li> <li>• Chair set-up (Silver Chiavari chairs included)</li> <li>• Signing table &amp; chair</li> <li>• Sound system with aux input</li> <li>• Aisle runner (choice of red or black)</li> <li>• Bridal Room/Washroom</li> </ul>
<b>2 hour Weekend time slots</b> 8am-10am   11am-1pm   2pm-4pm   5pm-7pm	
<b>Reception</b> - 4pm-midnight (8 hrs) - \$3,600 + GST - Additional Security fee of \$40 per hour + GST (minimum 4-hour call out required) for all events serving alcohol	
Entandem fee required if music is played (pricing to be determined dependent on rental group size, type of music, activity; with/without dancing)	

Weekday Wedding/Special Event Packages:	Includes:
<b>Monday-Friday</b> - \$2,473 + GST	<ul style="list-style-type: none"> <li>• 3 hours of exclusive use of the venue</li> <li>• Event liaison</li> <li>• Chair set-up (Silver Chiavari chairs included)</li> <li>• Signing table &amp; chair</li> <li>• Sound system with aux input</li> <li>• Aisle runner (choice of red or black)</li> <li>• Bridal Room/Washroom</li> </ul>
<b>3 hour Weekday time slots</b> 8am-11am   12pm-3pm   4pm-7pm	
<b>Reception</b> - 4pm-midnight (8 hrs) - \$3,600 + GST - Additional Security fee of \$40 per hour + GST (minimum 4-hour call out required) for all events serving alcohol	
Entandem fee required if music is played (pricing to be determined dependent on rental group size, type of music, activity; with/without dancing)	

### October to April (low season):

Wedding/Special Event Packages:	Includes:
\$2,410 + GST (any day of the week/weekend)	<ul style="list-style-type: none"> <li>• 4 hours of exclusive use of the venue</li> <li>• Event liaison</li> <li>• Chair set-up (Silver Chiavari chairs included)</li> <li>• Signing table &amp; chair</li> <li>• Sound system with aux input</li> <li>• Aisle runner (choice of red or black)</li> <li>• Bridal Room/Washroom</li> </ul>
<b>4 hour time slots</b> 8am-12pm   1pm-5pm   6pm-10pm	
<b>Reception</b> - 4pm-midnight (8 hrs) - \$3,600 + GST - Additional Security fee of \$40 per hour + GST (minimum 4-hour call out required) for all events serving alcohol	
12% non-profit discount available with proof of non-profit status	
Entandem fee required if music is played (pricing to be determined dependent on rental group size, type of music, activity; with/without dancing)	

# Rental Details

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**Additional Staff** - Depending on the complexity of the booking and if alcohol will be served, additional Liaison staff may be required for an additional fee of \$50/hour+GST and/or Security staff for an additional \$40/hour+GST with each a minimum 4-hour call out.

**Booking Confirmation** - A minimum of two weeks advance booking required. A reservation fee of \$500+GST (\$1,000 for buy-out bookings), is required to confirm a booking. Please note that this amount is non-refundable in the event of a cancellation. Full payment is due 2 months in advance of the scheduled booking and no refunds are provided for events cancelled within 60 days of the scheduled booking.

**Capacity** - The current capacity for a ceremony is 100, including any vendors staying on-site. For receptions, the current capacity for a seated reception is 48 and for a standing cocktail reception is 65, using the indoor and outdoor patio areas. Should there be any Provincial Health Order changes, updates will be sent by email prior to the event should they arise.

**Decor / Set Up & Take Down / Garbage** - No candles, bubbles, confetti, rice, or balloons are permitted inside or outside the Celebration Pavilion. Should the renter wish to use flower petals, they must be real and cleaned up by the end of the booking. A signing table, 80 silver chiavari chairs (40 chairs on either side of the carpeted aisle), and choice of black or red carpet aisle runner are included in the rental. If the renter wishes to have fewer chairs out or arranged differently, it is the responsibility of the renter to manage this set up and take down. Renters are responsible for arranging the rental of any additional tables, chairs, tenting & catering. Please note that renters must set up and take down within their booking time frame, and all items must be delivered/picked up within the rental time - nothing can be dropped off early or left overnight. Garbage is to be placed in the provided bins located inside of the building. If the bins are full, please advise staff who will provide additional bags to use. Due to weight restrictions, no vehicles are permitted on the fountain plaza near the Pavilion. Everything must be walked or trolleyed to the Pavilion from the upper parking lot.

**Drone / Animal / Smoking Policy** - Please note that drone photography/ videography is not permitted on site. Please ensure that photographers are aware prior to the event. No smoking or vaping permitted on or near premises. Pets are not permitted. Working guide and service dogs are welcome.

**Food / Beverage / Liquor Service** - No food or beverages permitted unless booked as a reception. Food and beverage is only permitted to be served within the facility and not at the covered arboured or grass areas. An itinerary of delivery, service and take down along with vendor contact information is required at least 15 business days prior to a reception event. Please note that a kitchen space, tables and potable water are not available on site. A special occasion license and Security fee is required for any events serving alcohol.

**Liability Insurance** - All events require liability insurance with the "City of Vancouver and its Board of Parks & Recreation" named as additional insured. If alcohol is being served at the event, \$5 million in liability coverage is required. If alcohol will not be served, \$2 million in liability coverage is required. The liability insurance certificate (\$2 million standard coverage) is required 15 business days before the event date.

**Music / Entandem Fee** - An Entandem fee is required if live or pre-recorded music is played. This is a music royalty tariff for all rentals with music; pricing to be determined dependent on rental group size, type of music, activity; with/without dancing. The Pavilion is located in a residential area, noise must be kept at a reasonable level. The City of Vancouver noise bylaw must be adhered to at all times. Amplified music cannot exceed 65 decibels before 10:00pm and 40 decibels after 10:00pm.

**Rain Cover** - Should the renter wish to have a rain cover for the event, it is the responsibility of the renter to organize this through an external vendor. The patio area is 9 m x 9 m (30 ft x 30 ft). Please note that a building permit from Planning & Development services is required for any temporary tents and structures over (60m<sup>2</sup>), and may take 4-8 weeks to receive.

**Rental rates** - Rates vary depending on the season and day of the week. The high season is from May to September, and the low season is from October to April. All rates subject to change. A 12% discount is offered to registered non-profit organizations for weekday events. To receive the non-profit discount, a copy of the non-profit certificate must be provided by the renter prior to booking. 2024 rates may be retained for 2025 bookings if the outstanding balance is paid for by December 6, 2024.

**Rehearsals** - Should renters wish to arrange a rehearsal prior to the wedding ceremony; a 1-hour, complimentary rehearsal may be booked depending on availability. Rehearsals can only be booked Monday to Thursday between 9am and 4pm, depending on staff availability. An additional fee of \$276/hour+GST will apply for any rehearsal booking outside of standard hours. Two weeks advance booking is required. Rehearsals will be granted based on availability, but the time or date may need to be changed if there is a last minute booking.

**Wi-Fi** - The facility has free Wi-Fi accessibility, however as it is a public network, there is no guarantee that the signal will be strong enough for video conferencing style events. It can be accessed on the #VanWiFi network and no password is required.