

## MEMORANDUM OF UNDERSTANDING

This document is a Memorandum of Understanding (MOU) between the Vancouver Police Department (VPD) and the Law Enforcement & Emergency Services Video Association (LEVA).

### Foreword:

LEVA agrees to provide the highest level of video forensic expertise and its state-of-the-art Digital Multimedia Evidence Processing Lab (Lab) to the Vancouver Police Department to process approximately 1600 hours of video evidence collected as a result of the riots of June 2011.

The Lab is situated on the campus of the University of Indianapolis, IN (UIndy).

LEVA will not charge VPD a fee for Lab rental in conjunction with this project.

This agreement shall be valid during the period of September 25, 2011 – October 14, 2011 and may be extended at the discretion of LEVA in coordination with UIndy.

LEVA agrees to:

- 1) Select (in consultation with the VPD) and invite the required number of LEVA trained forensic video analysts needed to carry out the assignment.
- 2) Coordinate with UIndy to ensure access, security and uninterrupted Lab operations.
- 3) Provide the VPD exclusive access to the Lab and to all of the forensic video and computer technology therein during the dates agreed to by this MOU.

The VPD understands and agrees:

- 1)
  - 1) That the LEVA lab equipment is operated under the control and responsibility of LEVA.
  - 2) It is responsible for providing enough removable computer hard drive discs required to copy and save the processed Digital Video Evidence at the conclusion of this project and that LEVA is not responsible to archiving data beyond that time.
  - 3) To provide necessary funding to cover travel expenses for LEVA members selected to assist the VPD:
    - Coach airfare (or US .50 / mile if driving)
    - Parking of POVs at airport.
    - Transport, if by commercial means, to and from home airport.

- Lodging (approx. US \$110 including taxes)
- Meal per diem of US \$30 daily
- Rental of 15-pax passenger van (to include full insurance coverage)
- Fuel for said van

Signed with the approval and authorization of our respective agencies.

For the Vancouver Police Department:

\_\_\_\_\_  
Signature of VPD Representative

\_\_\_\_\_  
Date

Jim Chu  
Chief Constable  
Vancouver Police Department

For the Law Enforcement & Emergency Services Video Association, International Inc.:

\_\_\_\_\_  
Signature of LEVA Representative

\_\_\_\_\_  
Date

Blaine Davison  
President  
Law Enforcement & Emergency Services Video Association