

Date: January 6, 2010



**TO: Board Members – Vancouver Park Board**  
**FROM: General Manager – Parks and Recreation**  
**SUBJECT: Contract Award – Fraserview Park Upgrade Consultancy**

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## RECOMMENDATION

- A. *THAT, subject to Recommendations B, C and D, the Board enter into a contract with van der Zalm + associates Developing and Consulting Inc. in the amount of \$49,126.00, plus GST, for the upgrade of Fraserview Park as detailed in this report;***
- B. *THAT the contract be on the terms and conditions outlined in this report and on such other terms and conditions as are approved by the General Manager of the Park Board in consultation with the Director of Legal Services;***
- C. *THAT, upon approval of the contract by the General Manager of the Park Board in consultation with the Director of Legal Services, the General Manager of the Park Board be authorized to execute the contract on behalf of the Board;***
- D. *THAT no legal rights shall arise hereby, and none shall arise until execution of the contemplated contract, and the Board reserves the right to rescind this resolution at any time up to the execution and delivery of the contemplated contract by the General Manager of the Park Board.***

## POLICY

Consultancy contracts over \$30,000.00 are awarded by the Board.

## BACKGROUND

Fraserview Park is a 1.27 hectare park on the east side of Vancouver located at 61<sup>st</sup> Avenue and Victoria Street. During the planning of the current 2009-2011 capital plan, the community (Sir James Douglas Elementary School PAC) submitted a written proposal documenting a wish list for activities and general improvements at Fraserview Park.

In December 2009 a number of landscape architecture firms were asked to respond to a Terms of Reference for the Upgrade of Fraserview Park. The selected consultant will meet with the community and Park Board staff to consider options for redevelopment and identify programming requirements (i.e., a playground, areas in which to socialize, allotment gardens, and new recreation opportunities such as bocce, horseshoes, basketball, etc).

The intent is to seek Board approval of a preferred concept plan on March 1, 2010, following award of contact for this consultancy. The schedule is designed to meet the target March 2011 deadline which is mandated in the Federal Government grant. The total budget for the project is \$700,000.00.

The purpose of this report is for the Board to award the consultancy to a landscape architecture firm.

## **DISCUSSION**

The landscape architecture firm will participate in the public process, develop a concept plan and cost estimates, produce detailed design drawings, tender construction drawings and specifications and oversee construction. These responsibilities are based upon the Park Board's "Consultant Agreement" which the consultant will enter into with the Park Board upon award of the project.

All stages of the scope of work are subject to review by Park Board staff. This work includes the consultant's responsibility to compile and obtain all technical, geotechnical, utilities, electrical and water information from Engineering Services and from other sources including sub-consultants as well as site plans, field irrigation, etc., from the Park Board.

Eight local landscape architecture firms responded to the Request for Proposals. The firms and their respective fees for the services outlined in the Terms of Reference are noted below:

<b>Company</b>	<b>Price</b>
Durante Kreuk	\$43,060.00
Van der Zalm	\$49,126.00
Eckford & Associates	\$74,000.00
PWL Partnership	\$78,500.00
Lees & Associates	\$80,580.00
Jonathan Losee	\$87,175.00
Sharp & Diamond	\$98,782.40
HB Lanarc	\$129,787.00

The landscape architecture consulting firm, van der Zalm + associates Developing and Consulting Inc., is recommended for the award of the Fraserview Park Upgrade consultancy based on the strength of their proposal in the areas of project understanding and project management. Park Development staff has work well with van der Zalm + associates in the recent past and are confident this firm's project team (including engineering sub-consultants) will deliver a successful project on budget and on schedule. The low bidder's fee did not include the cost of sub-consultants.

## **SUMMARY**

Staff recommend that consultancy for the Fraserview Park Upgrade be awarded to van der Zalm + associates Developing and Consulting Inc. for the sum of \$49,126.00. Funds are available for this amount.

Prepared by:  
Planning and Operations  
Vancouver Board of Parks and Recreation  
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/db