

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
OF THE KERRISDALE COMMUNITY CENTRE (KCC) SOCIETY  
HELD ON WEDNESDAY MAY 25 2011, AT 7:30 pm**

**Present:** Oscar Bisnar, Chair, Kathleen Bigsby, Colin Booth, Susan Duffy, Keiko Honda, Katy Hughes, Melina Hung, Fred Jung, Robert Lockhart, Barb Mikulec, Wayne Reid, Irene Ronnie, Monica Tang, Alistair Taylor, Emily Williams

**Regrets:** Commissioner Aaron Jasper, Bill Harris, Aaron Law, Peter Lok, Colin Price, Eric Tang

**Guests:** Milton Tang, Ning Wu

**Staff:** Paul Biln, Hanna Maron

**Recorder:** Rhiannon Hillis

**1. CALL TO ORDER:**

The meeting was called to order at 7:29 pm.

**2. AGENDA:**

Additions:

- Arena Committee Update – Paul Biln, added as item #3
- July BBQ, under item #12.2
- update for Associations Presidents Group (APG) as item #12.3
- letter to Commissioners as item #12.4

MOVED by Keiko that the agenda be approved as amended. CARRIED

**3. ARENA COMMITTEE**

Paul announced that an upcoming meeting of this committee will be held on June 9 at 5pm at the Cyclone Taylor Arena. He invited all board members to attend the meeting.

(Paul left the meeting at 7:36pm.)

**4. APPROVAL OF MINUTES OF APRIL 27, 2011 BOARD MEETING:**

MOVED by Wayne, that the minutes of the April 27 2011 Board Meeting be accepted as presented. CARRIED

**5. BUSINESS ARISING FROM THE MINUTES:**

A half day Board Strategic Planning Session is planned for Saturday, September 17. Everyone will share lunch following the session. Monica will schedule a facilitator for this event.

RPT Update: While a letter was to have been drafted in this regard, it was recently learned that as other community centres have expressed similar concerns, this matter is being addressed at the Park Board (PB) level.

Barb and Emily will attend the healthful eating workshop at Langara Community College on May 31<sup>st</sup>. The KCC has been listed as one of the top three centres in the city for offering healthy food choices at community centres in Vancouver.

## **6. CORRESPONDENCE:**

Two items as listed:

- A thank you card was received from Aaron Law and his wife for their wedding gift from the Board.
- The Board was reminded of the upcoming *Cultural Salon* event being held on May 29 from 2-4pm.

## **7. SENIORS COUNCIL STANDING COMMITTEE REPORT:**

The Royal Wedding High Tea was enjoyed by the 100 people in attendance.

Irene shared with the Board a chart outlining how much money the seniors raise each month. To date for 2011, over \$8000 has been raised through used book sales, the boutique and similar events. A recent book sale netted \$180 in proceeds. All proceeds are fed back into the Seniors' Centre.

The boutique will begin selling used clothing as a shortage of knitters exists to create items for the boutique to sell.

MOVED by Irene, and seconded, to accept the Seniors' Council minutes of May 9 2011 as presented. CARRIED

## **8. EXECUTIVE COMMITTEE REPORT:**

Two approved set of minutes were presented. Oscar sought questions from the Board.

A reminder was received regarding the spelling out of abbreviations in minutes for the collective benefit of all readers.

## **9. BCRPA UPDATE:**

It was felt that this was not as successful an event as those held in past years. Large time gaps between sessions presented challenges for some attendees. Attendance was much lower than in past years – over 600 participants were anticipated with about 300 people actually attending. Moving to an on-line registration system that was somewhat restrictive was also an issue.

An interesting and informative workshop was held on engaging teenagers in activities. The session on Social Media marketing was reaffirming in that what is being done already at the KCC is what is being suggested by facilitators. Staff engagement and budget workshops were also helpful.

A workshop on connecting local health departments with community centres took place. The KCC is doing some of this at present, with more items under discussion.

Soft copies of all the workshops may be found on line. A hard copy is also available through Hanna.

## **10. 125<sup>th</sup> ANNIVERSARY GRANT APPLICATION:**

As this grant application request was declined, Kristi will apply for other grants through the Artist in Residence Program and will report the results in the fall. This topic is postponed until September with a possible request made to the Board to offset/cover costs should further grant applications be denied.

## **11. RECREATION SUPERVISOR'S REPORT:**

Hanna presented his written report, as attached to the minutes.

Highlights as follows:

- seniors centre washrooms have been updated with new faucets and sinks
- Parking Lot Abuse – staff PAs will patrol the lot more frequently. A number of warnings have recently been issued to patrons who are abusing parking spaces. Plate numbers are recorded when a warning is issued and if a plate number is caught a second time, the vehicle is towed.
- Commissioner Jasper informed Hanna that the city's aquatic review is still ongoing. The Planning and Environment committee will be addressing this matter at an upcoming meeting and Colin Booth will attend on behalf of the Board. Alistair and Emily will organize other representatives from the Board.
- Approvals for eight of the eleven summer employment grants applied for were received.

(Melina left the meeting at 8:30pm.)

(Break – 8:25-8:35pm)

## **12. REMINDER REGARDING BOARD SECRETARY:**

Board members are asked to request work for Rhiannon through Oscar only.

## **13. OTHER BUSINESS:**

### **13.1 Terms of Reference for New Committees**

The Community Engagement, Park Board Liaison and Strategic Planning committees require Terms of Reference. Draft Terms of Reference may be submitted to Rhiannon for inclusion in the June Board package or forwarded by individual committees to the Board themselves. This item will be addressed at the June Board meeting.

### **13.2 BBQ**

This July 13 event is being coordinated by Keiko and Emily with Susan Duffy assisting. Kathleen graciously offered to host the evening. Further details will be forwarded as they are confirmed.

### **13.3 APG Update**

A letter was sent to the Chair of PB to discuss replacing the Joint Operating Agreement (JOA). Negotiation dates were suggested. Nothing has been heard to date.

### **13.4 Emily's letter to the Commissioners**

Commissioner Jasper forwarded Emily's letter on to the PB Commissioners inviting them to tour the KCC facility. Commissioners Stuart Mackinnon and Loretta Woodcock responded.

## **14. FINANCE COMMITTEE REPORT:**

An approved set of minutes was presented.

Cash balance is back up again to \$300,000. A/R has gone from \$90,000-\$5,000.

Kitchen losses were discussed. While sales are up, losses are about \$5000 more.

MOVED by Fred, and seconded, that the financial statements of March 31 2011 be adopted as presented. CARRIED

**15. STANDING COMMITTEE REPORTS:**

**a) Program Committee:**

An approved set of minutes was presented.

Questions were received regarding the success of the recent environmentally friendly printing process and providing programs for homeschoolers. Both items are being investigated/reviewed on an ongoing basis.

**16. AD HOC COMMITTEE REPORTS:**

**a) Facilities Planning Committee Update:**

A brief update on the community survey was provided. To date, *Ipsos Reid* has provided the only concrete proposal. This item is tabled now to September.

**b) Community Garden Report:**

Despite a wet spring, the garden is doing well, although growth is slow.

A tool shed will be built soon. The Neighbourhood Matching Grant was denied as it is desired that the money be used for beautification purposes. The committee applied for funds to contribute to the building of the new tool shed.

It was reported that a resident living in the immediate vicinity of the garden has some issues with its presence in the area.

MOVED by Susan to adjourn the meeting. The meeting adjourned at 9:07 pm.

The next Board meeting is scheduled for June 22, 2011 at 7:30pm.

**UPCOMING MEETINGS OR EVENTS OF NOTE:**

**Board BBQ**

**Executive Meeting**

**Board Meeting**

**All Board Strategic Planning Session**

**July 13, home of K.Bigsby**

**August 10 - 7:30pm (if needed)**

**August 24 – 7:30 pm**

**September 17 – morning, exact time TBA**