



**Vancouver Board of Parks and Recreation
GOLF TOURNAMENT ORGANIZER'S PACKAGE**

Tournament Organizer's Checklist

- Confirm your tournament by returning a signed contract along with deposit cheque or credit card number.
- Confirm menu and package choice.
- Advise your members that reservations and full payment of power carts must be made directly with Pro Shop at least one week in advance.
- Collect individual payments from your group.
- Confirm day's events with the Special Event Coordinator. Advise all set-up requirements for your event (table set-ups, sponsorship signage, KP and LD markers, award presentations, etc.).
- Guaranteed numbers with 100% balance owing due ten days prior to your event.
- Update changes in numbers, etc. to Special Event Coordinator in advance.
- Advise your members of their tee time and which foursome they will be playing in, and ask that they arrive thirty minutes before their tee time.
- Submit your *Tournament Roster* at least two days prior to your event. Submit all updated rosters to Pro Shop on day of event at least one hour prior to first tee time.

Texas Scramble Format

1. Four golfers per team.
2. All players hit off the tee.
3. Select the best positioned drive out of the foursome. The entire team takes their second shot from that position.
4. Repeat this process up to the green.
5. The same procedure is applied to putting.
6. At least three tee shots from each players must be used for a total of 12 (good strategy is required here).
7. For the 6 remaining holes any team member's tee shot may be used.
8. The team with the lowest score is the tournament winner.

**Please fax completed roster form no later than two days prior to your tournament to
Kelley Tofte – Fax (604) 257-6927**



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TOURNAMENT ROSTER			
Tee Time Intervals: Fraserview 9 min, McCleery 8/9 min, Langara 8 min			
Players	Time	Players	Time
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Players	Time	Players	Time
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Players	Time	Players	Time
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Players	Time	Players	Time
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Players	Time	Players	Time
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Players	Time	Players	Time
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Players	Time	Players	Time
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Players	Time	Players	Time
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Players	Time	Players	Time
1.		1.	
2.		2.	
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