



COMMUNITY SERVICES
Development Services
Processing Centre - Building Branch

CERTIFIED PROFESSIONAL PROGRAM - FINAL DESIGN DRAWINGS CHECKLIST

PROPERTY ADDRESS:

CHECKED BY:

BUILDING PERMIT NO.

DATE:

ITEM	COMMENTS	✓
DE Compliance Letter		
Architectural Drawings		
Structural Drawings		
Excavation/Shoring Drawings (showing permanent anchors)		
Electrical Drawings		
Sprinkler Drawings		
Mechanical Drawings		
Plumbing Drawings		
Guard Rail Shop Drawings		
Drawings marked "Final Design Drawings"		
CP Stamp (Dated and Signed)		
P.Eng./Arch. Seal & Signature		
Annotations on Drawings P.Eng./Arch./CP Initial		
Markups permanent		
Related Development Permit(s)/Minor Amendment(s)		
Related Alternative Solutions		
Related Occupancy Permit Application(s)		
MOE Certificate Issued/Not Req.		
Other Building Permit Conditions (e.g. legal agreements)		
Change Notice Required?		
Addressing Check		

Additional Comments:

SIGNED-OFF BY PC-BB STAFF: _____ PARTIAL or ENTIRE BUILDING