

Section 1A.12. Numbering of Buildings

1A.12.1. General

1A.12.1.1. Authority to Number

- 1) The Chief Building Official may, at any time and as deemed necessary, number, renumber or assign a series of numbers to any building, or part thereof.
- 2) Upon the issuance of a building permit, the Chief Building Official shall designate the street number or series of suite numbers required for the building, or any portion of the building.
- 3) Upon registration of a parcel of land in the Land Title Office, the Chief Building Official shall designate the street numbers or series of numbers required for the parcel.
- 4) Only designated street numbers or suite numbers required by Sentence (2) shall be posted on the building or suite entry.

1A.12.1.2. Numbers to be Visible

- 1) Every owner shall place and maintain the designated street number, on a contrasting background and of a size in conformance with Table 1A.12.1.2., on the building in a place that is easily visible from the street.

Table 1A.12.1.2

Forming Part of Sentence 1A.12.12(1)

Building Setback from Street	Minimum Non-illuminated Character Size	Minimum Illuminated Character Size
0 - 15 m	100 mm	80 mm
15 - 20 m	150 mm	100 mm
Greater than 20 m	200 mm	150 mm

- 2) Where landscaping or other structures obscure the visibility of a building from the street, the owner shall erect on the building property within sight of the street, a sign not exceeding 0.4 m² displaying the street number.

- 3) Every owner shall place and maintain the designated suite number as required in Sentence 1A.12.2.5.(1) on a contrasting background and of a character size not less than 25 mm at the suite entry. (See also Article 3.8.3.13. of Division B for design requirements for persons with a visual impairment.)

- 4) If a suite number is assigned to an exterior principal suite entry as required by Sentence 1A.12.2.8.(2), every owner shall place and maintain the designated suite number in conformance with Sentences (1) and (2).

5) Designated *street* and *suite* numbers shall be made of durable materials and affixed to the *building* so as to not be easily removed.

1A.12.1.3. Renumbering

1) Where an owner has requested a renumbering and has paid the applicable fees set out in the Fee Schedule, the Chief Building Official may renumber any building or suite within a building, or parcel of land.

1A.12.2. Numbering System

1A.12.2.1. East and West Designation

1) Numbers shall run in series, increasing in numeric value in a westerly direction from the west side of Ontario Street and Carrall Street and increasing in numeric value in an easterly direction from the east side of Ontario Street and Carrall Street.

1A.12.2.2. North and South Designation

1) Numbers shall run in series, increasing in numeric value in a northerly direction from the north side of Dundas Street and increasing in numeric value in a southerly direction from the south side of Dundas Street.

1A.12.2.3. East and West Street Numbering

1) Buildings on the north side of streets running in an east or west direction, shall have odd numbers, and buildings on the south side of such streets shall have even numbers.

1A.12.2.4. North and South Street Numbering

1) Buildings on the west side of streets running in a north or south direction shall have odd numbers, and buildings on the east side of such streets shall have even numbers.

1A.12.2.5. Multiple Suite Numbering

1) Where a building contains multiple addressable suites, numbering on floor areas, within the building, shall be assigned in an increasing numeric order and in a clockwise manner.

1A.12.2.6 Numeric Designation

1) Numbering for buildings, suites within a building or parcels of land shall be numeric.

1A.12.2.7. Principal Buildings

1) Every principal *building*, *secondary suite*, and *laneway house* on a site shall be assigned a separate *street* number where sufficient street numbers are available.

2) In the case where three street numbers are available for a site containing a principal house, *secondary suite* and a *laneway house*, the first available street number shall be assigned to the principal house, the second available street number shall be assigned to the *secondary suite*, and the third available number shall be assigned to the *laneway house*.

3) In the case where only two street numbers are available for a site containing a principal house, a *secondary suite* and a *laneway house*, the first available street number shall be assigned to the principal house and the *secondary suite* with suite number 1 assigned to the principal house and suite number 2 assigned to the *secondary suite*. The second available street number shall be assigned to the *laneway house*.

4) In the case where only one street number is available for a site containing a principal house, *secondary suite* and a *laneway house*, same street number shall be assigned to the principal house, *secondary suite* and the *laneway house* with suite number 1 assigned to the principal house, suite number 2 assigned to the *secondary suite* and suite number 3 assigned to the *laneway house*.

1A.12.2.8. Exterior Principal Suite Entry

- 1) Every suite with an exterior principal entry shall be assigned a separate street number.
- 2) Where sufficient street numbers are not available, a suite number shall be assigned.