
BULLETIN 2007-009-AD

October 12, 2007

INSPECTION SERVICES CARRIED OUT BY OTHERS DURING LABOUR DISPUTE

This bulletin clarifies our requirements with respect to field reviews and contractor declarations by registered professionals and licensed contractors in lieu of City inspections during the City's labour dispute from July 23, 2007 to October 10, 2007. With the return to work by Inspection Staff, this alternate inspection process is no longer permitted. All inspection services as of Thursday, October 11, 2007 must be carried out by City Inspectors.

It is important to note that this alternate inspection process was only permitted where a valid permit was issued. Field reviews and contractor declarations that were provided by non City staff for work not having an issued permit is deemed to be work without permit.

As announced during the labour dispute, all permitted work in progress was allowed to be inspected by one of the following persons depending on the permit type:

- Registered Professionals (Architects registered with the Architectural Institute of BC or Professional Engineers registered with the Association of Professional Engineers and Geo-Scientists of BC),
- Licensed Electrical Contractors (Via a declaration conforming to Section 19(6)(b) of the BC Electrical Safety Regulation), or
- Licensed Gas Fitters (Via a declaration conforming to Section 34(2) of the BC Gas Safety Regulation).

Registered Professionals and Licensed Contractors providing field reviews and/or declarations during the labour dispute are required to submit documentation in lieu of the various city inspections as follows:

Building Inspections

Registered Professionals were permitted to carry out these field reviews provided the field review was not for a final or occupancy type inspection. Registered Professionals are required to provide the following documentation to confirm his/her field review:

- A field review report bearing the seal and signature of the Registered Professional responsible for the field review. The report must indicate the date of the field review, address, permit number, description of the work carried out, and contain a statement to confirm that the work substantially complies with the applicable By-laws and/or Standards as well as the permit drawings accepted by the City.

Electrical Inspections

Owner of Single Family Dwelling is the Holder of Electrical Permit - Professional Engineers (Electrical) licensed in the Province of BC were permitted to provide the City with a completed BC Safety Authority

Declaration form, "Electrical Contractor Authorization and Declaration of Compliance Electrical Inspection Request", indicating that the installation or portion thereof was safe.

Contractor is Holder of the Electrical Permit - Licensed Electrical Contractors were permitted to proceed with electrical work under the scope of the electrical permit by submitting a completed BC Safety Authority Declaration form, "Electrical Contractor Authorization and Declaration of Compliance Electrical Inspection Request". Please note that when the referenced Declaration Form was intended for a request to connect power and the building was designed by a Professional Engineer, this form was required to be accompanied by a letter from the Professional Engineer of Record stating that the installation is safe for power connection.

Plumbing Inspections

Professional Engineers licensed in the Province of BC were permitted to carry out these field reviews. Professional Engineers are required to provide the following documentation to confirm his/her field review:

- Field review report bearing the seal and signature of the Professional Engineer responsible for the field review. The report must indicate the date of the field review, address, permit number, description of the work carried out, and contain a statement to confirm that the work substantially complies with the applicable By-laws and/or Standards and the permit drawings accepted by the City.

Gas Inspections

Owner of Single Family Dwelling is Holder of the Gas Permit - Professional Engineers licensed in the Province of BC were permitted to carry out these field reviews. The Professional Engineer is required to provide the following documentation to confirm his/her field review:

- A completed "Gas Installation Test Certificate" signed and dated by the Professional Engineer or a "BC Safety Authority Notification of Completion" form signed and dated by the Professional Engineer.

Permits Not Having a Mechanical Engineer of Record - Licensed Gas Contractors were permitted to proceed with this work under the scope of the gas permit by submitting a completed "Gas Installation Test Certificate" signed and dated by the contractor or a "BC Safety Authority Notification of Completion" form signed and dated by the Licensed Gas Contractor.

With the resumption of services applicants are requested to book their inspection through the 24 hour Inspection Line - Building, 604 873-7058; Electrical, 604 873-7059, Plumbing, Sprinkler and Gas, 604 873-7061.

Inspection services will be provided in the order they are received - first come first serve basis. Applicants requesting inspections are advised that there may be a delay in providing their request due to a backlog of request resulting from the labour dispute.

(SIGNED)

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CHIEF BUILDING OFFICIAL and
CO-DIRECTOR LICENSES & INSPECTIONS