



Engineering Operations Application for Employment

Please complete this form accurately as it will become an important part of the assessment to determine your suitability for the position. As an equal opportunity employer, the City of Vancouver values candidates who reflect the diversity of our community. We invite applications from all qualified candidates. You will need to:

- Complete a separate application form for every position for which you apply (attach your resume if you wish)
- Complete all required areas marked by an asterisk (*)

Personal Information

To support your application for employment with the City of Vancouver we need to collect some personal information from you. This information is being collected under the authority of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). It will only be released in accordance with the FOIPPA or as otherwise required by law. Questions about how the FOIPPA applies to this information may be directed to the Manager, Corporate Information and Privacy, City Clerk's Department, 453 West 12th Avenue, Vancouver, BC V5Y 1V4, Tel: 604.873.7999.

* Last Name	* First Name	* Employee No. (CoV employees only)
<input type="text"/>	<input type="text"/>	<input type="text"/>

* Address: No.	Street	* City
<input type="text"/>	<input type="text"/>	<input type="text"/>

* Province	* Postal Code	* Phone No. (day)	Phone No. (alternate)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

E-mail Address

*Are you legally entitled to work in Canada and BC? Yes or No

To work in Canada you must have one of the following: Canadian citizenship, immigrant status with authorization to work, or a valid work permit. In BC, if you are under the age of 15 and wish to be employed, you must have written permission from your parent or guardian.

Did you attach a resume? Yes or No

Check off what type of position you are applying for:

 Full Time Seasonal Part Time Posted Competition No.

Check off the Operations Branch(es) are you interested in working in:

 All Sanitation Sewers Streets Waterworks Transfer & Landfill

Engineering Operations positions require the ability to perform heavy manual labour with a variety of tools and equipment. List your related skills and how you obtained them:

Please list any other skills that you have acquired from off-the-job activities (coaching, mentoring, teamwork, community work etc.) that would assist you in these positions:

Describe why you would like to work for Engineering Operations and outline what makes you a suitable candidate. Enter any other information to support your application (e.g. second languages, volunteer experience):

Driver's Licence & Abstract

Do you have a valid BC driver's licence? Yes or No

Number	Class(es)	Province of issue	Expiry date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Number of points on record	Air brake endorsement? Yes <input type="checkbox"/> or No <input type="checkbox"/>		Driver's abstract attached? Yes <input type="checkbox"/> or No <input type="checkbox"/>
<input type="text"/>			

* short-listed applicants may be required to provide a Drivers Abstract

Thank you for your interest. Please return your application to:
 City of Vancouver
 Engineering Operations, Engineering Dept, 250 West 70th Ave, Vancouver, BC V5X 2X1 Fax: 604.321.6728

Education

What grade of secondary school (high school) have you completed? _____

Name of Technical/Vocational College or University	Course of study	Completed? Yes or no	Dates attended	Diploma / degree or other certification obtained

List any other related training, licences and /or certification that you hold (e.g. first aid):

Work Experience

Please list your last three (3) employers beginning with your current or most recent employer. Where relevant, detail the specifics of the work that is applicable to the positions at the City of Vancouver. Describe your specific duties, physical requirements, the tools and equipment you operated etc. For additional information, please attach extra pages and/or a resume.

Employer's Name	Your Position Title	Dates worked (mm/yy)	
		From:	To:
Supervisor's Name	Supervisor's Title	Supervisor's Phone No.	
Description of duties		Reason for leaving	

Employer's Name	Your Position Title	Dates worked (mm/yy)	
		From:	To:
Supervisor's Name	Supervisor's Title	Supervisor's Phone No.	
Description of duties		Reason for leaving	

Employer's Name	Your Position Title	Dates worked (mm/yy)	
		From:	To:
Supervisor's Name	Supervisor's Title	Supervisor's Phone No.	
Description of duties		Reason for leaving	

Additional Information

* Are you a former employee of the City of Vancouver or any of its related boards? Yes or No
 If yes, please complete the following information:

* Employee No.	* Department	* Position	* Surname (if changed from last employment)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

* Reason for leaving

References

If you are contacted to attend an interview, you will be required to bring at least three (3) preferably work-related references that support your application. During the interview, we will discuss your references with you. By making this application, you understand that, in order to determine your suitability for employment, you authorize us to contact your references as well as any other individuals we may bring to your attention during the course of our selection process.

*Applicant's Declaration

By submitting my application, I certify that the information I am providing in my application for this position is true and complete to the best of my knowledge. I understand that if I provide information in connection with my application which is found to be untrue or incomplete, my application may be rejected and I may be subject to discipline up to and including termination if I am hired as the successful applicant.

I consent. Yes or No

Applicant's Signature Date

*When submitting by e-mail and if you are contacted for an interview, your signature will be required at that time. A successful applicant may undergo a medical examination by the City's Occupational Health Physician and any required subsequent tests to establish that the applicant is medically fit for the position.

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